## Appointment

From: Tyler, Kip [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP

(FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=4EBEC017C6154FAF98B2743C143B9AAE-TYLER, KIP]

**Sent**: 1/14/2020 4:14:48 AM

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BCC: R4-15H-15T08-Water-Branch-Conf-Rm-SNAFC [R4-15H-15T08-Water-Branch-Conf-Rm-SNAFC@epa.gov]

Subject: Kampachi PH check-in

Location: 15H Ex. 6 Personal Privacy (PP)

**Start**: 1/23/2020 5:00:00 PM **End**: 1/23/2020 6:00:00 PM

Show Time As: Busy

Please send me any additions to the below agenda. Thanks

- Update registration and speakers numbers
  - o Need to reduce speaking time?
- Review documents for EPA/ERG
  - o opening statements
  - o run of show
- Review documents for public
  - o handout with agenda and other information
  - o public notice
  - o public comment form
- Questions:
  - o Do we need to rent more seats?
  - O Will EPA staff be identified in the room during opening remarks?
  - Elected officials subject to 5 minutes?
  - O Do we have on-screen timer?
  - Is a AV technician available before or during hearing?
  - o Is a sign language interpreter needed?
  - O What is the table and room layout?
  - O What are duties for ERG and EPA personnel during hearing?
  - Lunch plans for Tuesday at or near hotel?